# **Copy of Term Contract - DO NOT PROCESS**

Vendor No. 100000362
Contact David Rounds
Your reference SP-09-0208

SHI INTERNATIONAL CORP SOFTWARE HOUSE INTERNATIONAL INC PO Box 952121

DALLAS TX 75395-2121

Contract No. 4600021299 Date 03/31/2011

Contact Jaime M. Motley Telephone 501-371-6065 Fax 501-324-9311

Our ref. ST Incoterms FOB

**DESTINATION** 

Send Invoice To:

Ship To:

As specified on agency PO

Valid from: 05/02/2011 Valid to: 05/01/2016

Reference Tracking SP-09-0208 Commodity: Software LAR

This is a term contract issued by the Office of State Procurement. This is not authority to ship. A separate purchase order will be issued. This contract constitutes acceptance of your bid along with all terms and conditions therein and signifies the offerer's knowledge and acceptance of all terms and conditions set forth within the Invitation for Bid.

Type of Contract: Term

Contract Period: May 2, 2015 through May 1, 2016 with no option to renew.

Contact Information:

Jaime Motley, Office of State Procurement (P) 501-371-6065 (F) 501-324-9311, jaime.motley@dfa.arkansas.gov

Please disregard line item pricing. See attached pricing discounts. Pursuant to renewal letter dated March 26, 2014, SHI agrees to aprovide the following additional discounts on Corel and Microsoft products:

- Corel product purchases shall provide an additional 2% discount
- Microsoft product purchases shall provide an additional 1/2% discount

All contract values are estimates only.

Item	Material/Description	Target QtyUM	Unit Price	Amount

### GENERAL CONDITIONS AND INSTRUCTIONS TO VENDOR:

All purchasing rules and regulations defined by the State of Arkansas apply to this document.

# Copy of Term Contract - DO NOT PROCESS

Vendor No. 100000362 Contact David Rounds

Your reference SP-09-0208

Contract No. 4600021299
Date 03/31/2011

Our reference ST

Item	Material/Description	Target Qtyl	JM	Unit Price	Amount
0030	10023878 SOFTWARE,PC, MISC, LUMP SUM Software Licensing and Renewals	40,157,519.49	Lump Sum	1.00 \$ 40	0,157,519.49
0050		48,866.00	Lump Sum	1.00	\$ 48,866.00
0090	10122597 FEE, COMPENSATION, TECHNICAL SERVICE	34,000,000.00	Lump Sum	1.00 \$ 34	4,000,000.00
0100	10112931 SERVICE,PC, SOFTWARE CONVERSION	1,000,000.00	Lump Sum	1.00 \$ <sup>2</sup>	1,000,000.00
0110	10118693 SOFTWARE MAINTENANCE,MISC	25,000,000.00	Lump Sum	1.00 \$ 25	5,000,000.00
0120	10023878 SOFTWARE,PC, MISC, LUMP SUM	25,000,000.00	Lump Sum	1.00 \$ 25	5,000,000.00
		Estimated Net Value		12	5,206,385.49

#### **OUTLINE AGREEMENT AWARD TERMS AND CONDITIONS**

- 1. GENERAL: All terms and conditions stated in the invitation for bid govern this contract.
- 2. PRICES: Prices are firm and not subject to escalation, unless otherwise specified in the invitation for bid.
- 3. DISCOUNTS: All cash discounts offered will be taken if earned.
- 4. TAXES: Most state agencies must pay state sales tax. Before billing, the contractor should contact the ordering agency to find out if that agency must pay sales tax. Itemize state sales tax when applicable on invoices.
- 5. BRAND NAME REFERENCES: The contractor guarantees that the commodity delivered is the same as specified in the bid.
- 6. GUARANTY: All items delivered are to be newly manufactured, in first- class condition, latest model and design, including, where applicable, containers suitable for shipment and storage unless otherwise indicated in the bid invitation. The contractor guarantees that everything furnished hereunder will be free from defects in design, workmanship, and material; that if sold by drawing, sample or specification, it will conform thereto and will serve the function for which furnished. The contractor further guarantees that if the items furnished hereunder are to be installed by the contractor, such items will function properly when installed. The contractor

#### GENERAL CONDITIONS AND INSTRUCTIONS TO VENDOR:

## Copy of Term Contract - DO NOT PROCESS

 Vendor No.
 10000362
 Contract No.
 4600021299

 Contact
 David Rounds
 Date
 03/31/2011

Your reference SP-09-0208 Our reference ST

also guarantees that all applicable laws have been complied with relating to construction, packaging, labeling, and registration. The contractor's obligations under this paragraph shall survive for a period of one year from the date of delivery, unless otherwise specified in the invitation for bid.

- 7. AWARD: This contract award does not authorize shipment. Shipment against this contract is authorized by the receipt of a purchase order from the ordering agency. A written purchase order mailed or otherwise furnished to the contractor results in a binding obligation without further action by either party.
- 8. DELIVERY: The term of the contract is shown on the face of the contract award. The contractor is required to supply the state's needs during this term. The number of days required to place the commodity in the receiving agency's designated location under normal conditions is also shown. Consistent failure to meet delivery without a valid reason may cause removal from the bidders' list or suspension of eligibility for award.
- 9. BACK ORDERS OR DELAY IN DELIVERY: Back orders or failure to deliver within the time required may be default of the contract. The contractor must give written notice to the Office of State Procurement and ordering agency of the reason and the expected delivery date. If the reason is not acceptable, the contractor is in default. The Office of State Procurement has the right to extend delivery if reasons appear valid. If the date is not acceptable, the agency may buy elsewhere.
- 10.DELIVERY REQUIREMENTS: No substitutions or cancellations are permitted without written approval of the Office of State Procurement. Delivery shall be made during agency work hours only, 8:00 a.m. to 4:30 p.m., unless prior approval for other delivery has been obtained from the agency. Packing memoranda shall be enclosed with each shipment.
- 11.STORAGE: The ordering agency is responsible for storage if the contractor delivers within the time required and the agency cannot accept delivery.
- 12.DEFAULT: All commodities furnished will be subject to inspection and acceptance of the ordering agency after delivery. Default in promised delivery or failure to meet specifications authorizes the Office of State Procurement to cancel this contract or any portion of same and reasonably purchase commodities elsewhere and charge full increase, if any, in cost and handling to the defaulting contractor.
- 13.VARIATION IN QUANTITY: The state assumes no liability for commodities produced, processed or shipped in excess of the amount specified herein.
- 14.INVOICING: The contractor shall submit an original and two copies of an itemized invoice showing the bid number and purchase request number when itemized in the invitation for bid. Invoices must be sent to "Invoice to" point shown on the purchase order.
- 15.STATE PROPERTY: Any specifications, drawing, technical information, dies, cuts, negatives, positives, data or any other commodity furnished to the contractor hereunder or in contemplation hereof or developed by the contractor for the use hereunder shall remain property of the state, be kept confidential, be used only as expressly authorized, and be returned at the contractor's expense to the F.O.B. point, properly identifying what is being returned.
- 16.ASSIGNMENT: This contract is not assignable nor the duties hereunder delegable by either party without the written consent of the other party to the contract.

### GENERAL CONDITIONS AND INSTRUCTIONS TO VENDOR:

## Copy of Term Contract - DO NOT PROCESS

 Vendor No.
 100000362
 Contract No.
 4600021299

 Contact
 David Rounds
 Date
 03/31/2011

Your reference SP-09-0208 Our reference ST

17.OTHER REMEDIES: In addition to the remedies outlined herein, the contractor and the state have the right to pursue any other remedy permitted by law or in equity.

18.LACK OF FUNDS: The state may cancel this contract to the extent funds are no longer legally available for expenditures under this contract. Any delivered but unpaid for goods will be returned in normal condition to the contractor by the state. If the state is unable to return the commodities in normal condition and there are no funds legally available to pay for the goods, the contractor may file a claim with the Arkansas Claims Commission. If the contractor has provided services and there are no longer funds legally available to pay for the services, the contractor may file a claim.

19.QUANTITIES: The state may order more or less than the estimated quantity in the invitation for bid.

20.DISCLOSURE: Failure to make any disclosure required by the Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that order, shall be a material breach of the terms of this contract. Any contractor, whether an individual or entity, who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the agency.